

**AGENDA  
REGULAR MEETING OF THE CARO CITY COUNCIL  
October 6, 2025, 6:30 P.M.**

**CALL TO ORDER (Pledge of Allegiance)**

**AGENDA APPROVAL**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – September 15, 2025
2. Invoices

**REGULAR AGENDA:**

1. Open Public Hearing – Ordinance No. 491 – An Ordinance to Amend Chapter 44 of the Caro City Zoning Ordinance to Regulate Electronic Message Signs
2. Public Discussion/Council Discussion
3. Close Public Hearing – Ordinance No. 491 – An Ordinance to Amend Chapter 44 of the Caro City Zoning Ordinance to Regulate Electronic Message Signs
4. Council Action – Ordinance No. 491 – An Ordinance to Amend Chapter 44 of the Caro City Zoning Ordinance to Regulate Electronic Message Signs
5. Thumb Area Old Engine and Tractor Association Local Governing Body Resolution for Charitable Gaming License
6. Schedule Committee of the Whole Meeting to discuss city water issues

**ITEMS POSTPONED:**

1. Resolution No. 2025-9 – To Call a Special Election to Fill Vacancy on the City Council

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR’S REPORT** – Written report submitted.

**MANAGER REPORT** – Written report submitted.

**CLERK’S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENTS**

**ADJOURN**

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**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**September 15, 2025, 6:30 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the regular meeting of the City Council to order on September 15, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief, Jon Beaupre – Code Enforcement Officer, and other guests

**AGENDA APPROVAL**

**25-M-194**

**Motion by Parker, seconded by Campbell to approve the agenda as presented.**

**Motion Carried.**

Presentation was given by Chief Brian Newcomb & Chief Randy Heckroth regarding the recent incident at Schall Elementary School.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

Henry Knier – Comment on his concern with passing the special election resolution.

Pam Iseler – Commented on her concern with the ongoing process of selecting a council candidate for the vacancy.

Brenda Peters – Commented on her concerns with the special election process, fire department drone purchase request, and other fire department expenditures.

**COMMUNICATIONS:**

1. Charter Communications – Upcoming Changes (2)
2. Planning Commission Meeting Minutes – August 12, 2025
3. Zoning Board of Appeals Meeting Minutes – September 11, 2025

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – September 2, 2025
2. Invoices
3. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement Report – Jon Beaupre

**25-M-195**

**Motion by Campbell, seconded by Parker, to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA:** (action required)

1. 1<sup>st</sup> Reading – Ordinance No. 491 – Electronic Message Sign Ordinance/Set Public Hearing

**25-M-196**

**Motion by Kish, seconded by Campbell, to consider proposed Ordinance No. 491 – Electronic Message Sign Ordinance adding regulations for electronic message signs to be read for the first time and schedule a Public Hearing and Second Reading of the Ordinance for Monday, October 6, 2025 at 6:30 p.m.**  
**Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Mayor Snider – yes.**  
**Motion carried.**

2. Resolution No. 2025-8, Michigan Library Appreciation Month, October 2025

**25-M-197**

**Motion by Kish, seconded by Campbell, to adopt Resolution No. 2025-8, Michigan Library Appreciation Month, October 2025.**  
**Roll call vote: Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Mayor Snider – yes.**  
**Motion carried.**

3. Resolution No. 2025-9, To Call a Special Election to Fill a Vacancy on the City Council.

**25-M-198**

**Motion by Kish, seconded by Campbell, to postpone Resolution No. 2025-9, To Call a Special Election to Fill a Vacancy on the City Council.**  
**Roll call vote: Oedy – yes, Parker – yes, White – yes, Campbell – yes, Kish – yes, Mayor Snider – yes.**  
**Motion carried.**

4. Fire Department Bunker Gear Purchase Request

**25-M-199**

**Motion by Parker, seconded by Campbell, to purchase 4 sets of bunker gear from Dinges Fire Company for the quoted price of \$11,192.00.**  
**Motion carried.**

5. Fire Department Drone Purchase Request

**25-M-200**

**Motion by Kish, seconded by Campbell, to purchase a DLSP Pro's drone for a cost of \$13,057.00, and order the City Treasurer to make the necessary budget adjustments to account for this purchase.**  
**Motion carried.**

6. Police Department Tasers Purchase Request

**25-M-201**

**Motion by White, seconded by Parker, to purchase Tasers from Axon Enterprise Inc. for the quoted price of \$10,109.18.**  
**Motion carried**

7. DPW Kubota Purchase Request

**25-M-202**

**Motion by Parker, seconded by Campbell, to purchase a Kubota from Farm Depot for the quoted price of \$23,400.00.**

**Motion carried**

8. MML Annual Meeting Voting Delegate Appointment

**25-M-203**

**Motion by Parker, seconded by White, to appoint Scott Czasak as the City of Caro voting delegate to the Michigan Municipal League Annual Convention to be held in Grand Rapids September 17-19, 2025.**

**Motion carried**

9. Tuscola County Pumpkin Festival Road Closure Request

**25-M-204**

**Motion by Parker, seconded by White, to authorize the requested road closures for the 2025 Tuscola County Pumpkin Festival.**

**Motion carried**

10. DDA Budget Adjustment Request

**25-M-205**

**Motion by Oedy, seconded by White, to approve the budget adjustment as presented.**

**Motion carried**

11. Investment Maturing

**25-M-206**

**Motion by Parker, seconded by Campbell, to authorize the City Treasurer to invest the CD in the amount of \$105,652.63 at the best possible rate at the time of maturity.**

**Motion carried**

12. Set Halloween Trick or Treating Hours

**25-M-207**

**Motion by Parker, seconded by White, to set Trick-or-Treating hours for October 31, 2025 from 6:00 p.m. to 7:30 p.m. with the siren to sound at the starting and ending times.**

**Motion carried**

**ITEMS PENDING/POSTPONED: None**

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Mayor Snider) – No August Meeting.
2. Chamber of Commerce (Manager) – Wreaths Across America presentation was given, Shop with a Hero presentation was given by Officer Bob Gaiser, and discussion on future events.
3. Downtown Development Authority (Kish) – Discussed budget adjustment & current office building status. Farmers Market is wrapping up its season. Trunk or Treat is scheduled for October 25, 2025.

4. Fair Board (Oedy) – New fence is being built by TLS Construction, looking at installing cameras, closing Midway Hall during the winter months, New PA System for Midway Hall, and upcoming Relay for Life Event.
5. Parks & Recreation (White) – Harvest on the River event is coming up as well as the Fall Clean Up.
6. Planning Commission (Vacant) – Discussed the Site Plan for Wild Bills Tobacco in the former Rite Aid Building. One marijuana application has been received for the building located on S. Colling Road.
7. Tuscola County Board of Commissioners (Parker) – Animal Control has hired new employees as well as promoted a current employee.
8. Zoning Board of Appeals (Mayor Snider) – Met on September 11, 2025. Elected officers and discussed a variance request.

**MAYOR'S REPORT** – Written report submitted.

**MANAGER'S COMMENTS** – Written report submitted.

**CLERK'S REPORT** – Written report submitted.  
Did not attend the ZBA Meeting as reported.

**TREASURER'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENT:**

Councilor Doreen Oedy – Inquired on the comments that were given in the previous council meeting regarding the council vacant seat.

City Manager Scott Czasak – Commented on the tragic incident involving Charlie Kirk.

Councilor Heidi Parker – Requested a moment of silence for the Charlie Kirk family.

**25-M-208**

**Motion by Parker, seconded by Kish to adjourn the meeting at 7:53 p.m.**

**Motion carried.**



Rita Papp  
City Clerk

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>ABIGAIL POWELL</b>					
10/25	10/06/2025	79577	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	16.00
Total ABIGAIL POWELL:					16.00
<b>AFLAC</b>					
10/25	10/06/2025	79578	101-000-231-003	AFLAC INSURANCE WITHHOLDING	352.82
Total AFLAC:					352.82
<b>AIR ADVANTAGE</b>					
10/25	10/06/2025	0	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	232.74
Total AIR ADVANTAGE:					232.74
<b>ALISSA BOULTON</b>					
10/25	10/06/2025	79579	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	4.00
Total ALISSA BOULTON:					4.00
<b>AMAZON CAPITAL SERVICES</b>					
10/25	10/06/2025	79580	101-260-740-000	OFFICE SUPPLIES	8.53
10/25	10/06/2025	79580	101-441-740-000	OFFICE SUPPLIES	125.34
10/25	10/06/2025	79580	590-540-776-000	OM&R SUPPLIES NORMAL	29.97
10/25	10/06/2025	79580	591-540-776-000	O&M SUPPLIES	29.97
10/25	10/06/2025	79580	101-265-776-000	O&M SUPPLIES	60.95
10/25	10/06/2025	79580	101-301-860-000	GAS/OIL/TIRES	6.27
10/25	10/06/2025	79580	101-172-740-000	OFFICE SUPPLIES	5.02-
10/25	10/06/2025	79580	101-260-740-000	OFFICE SUPPLIES	5.02-
10/25	10/06/2025	79580	101-253-740-000	OFFICE SUPPLIES	5.02-
10/25	10/06/2025	79580	101-265-776-000	O&M SUPPLIES	5.02-
10/25	10/06/2025	79580	101-371-740-000	OFFICE SUPPLIES	5.02-
10/25	10/06/2025	79580	101-441-776-001	O&M SUPPLIES	5.02-
10/25	10/06/2025	79580	101-751-776-000	O&M SUPPLIES	5.01-
10/25	10/06/2025	79580	216-336-740-000	OPERATING SUPPLIES	5.01-
10/25	10/06/2025	79580	590-540-740-001	OFFICE SUPPLIES	5.01-
10/25	10/06/2025	79580	591-540-776-000	O&M SUPPLIES	5.01-
10/25	10/06/2025	79580	661-575-776-000	MAINTENANCE SUPPLIES	119.98
10/25	10/06/2025	79580	216-336-740-000	OPERATING SUPPLIES	556.23
10/25	10/06/2025	79580	101-265-776-000	O&M SUPPLIES	413.83
10/25	10/06/2025	79580	590-540-740-001	OFFICE SUPPLIES	272.75
10/25	10/06/2025	79580	216-336-740-000	OPERATING SUPPLIES	28.99
10/25	10/06/2025	79580	101-301-740-000	OFFICE SUPPLIES	9.95
10/25	10/06/2025	79580	101-265-776-000	O&M SUPPLIES	381.54
10/25	10/06/2025	79580	661-575-776-000	MAINTENANCE SUPPLIES	156.13
Total AMAZON CAPITAL SERVICES:					2,150.27

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>ANDERSON, TUCKEY, BERNHARDT &amp;</b>					
10/25	10/06/2025	79581	101-172-802-000	AUDIT	163.65
10/25	10/06/2025	79581	101-253-802-000	AUDIT	111.62
10/25	10/06/2025	79581	101-260-802-000	AUDIT	147.33
10/25	10/06/2025	79581	101-301-802-000	AUDIT	1,284.24
10/25	10/06/2025	79581	101-441-802-000	AUDIT	416.98
10/25	10/06/2025	79581	101-751-802-000	AUDIT	211.79
10/25	10/06/2025	79581	591-540-802-000	AUDIT	1,724.75
10/25	10/06/2025	79581	596-521-802-000	AUDIT	698.78
10/25	10/06/2025	79581	661-575-802-000	AUDIT	446.52
10/25	10/06/2025	79581	202-483-802-000	AUDIT	524.70
10/25	10/06/2025	79581	203-483-802-000	AUDIT	456.62
10/25	10/06/2025	79581	204-483-802-000	AUDIT	76.68
10/25	10/06/2025	79581	248-728-802-000	AUDIT	299.34
10/25	10/06/2025	79581	216-336-802-000	AUDIT	1,221.06
10/25	10/06/2025	79581	590-540-802-000	AUDIT	2,215.94
Total ANDERSON, TUCKEY, BERNHARDT &:					10,000.00
<b>ARIANA VALOPOULOUS</b>					
10/25	10/06/2025	79582	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	36.00
Total ARIANA VALOPOULOUS:					36.00
<b>ASPIRE RURAL HEALTH</b>					
10/25	10/06/2025	79583	216-336-801-000	CONTRACTED SERVICES	100.00
Total ASPIRE RURAL HEALTH:					100.00
<b>AT&amp;T MOBILITY</b>					
10/25	10/06/2025	79584	101-371-853-000	TELEPHONE	47.00
10/25	10/06/2025	79584	216-336-853-000	TELEPHONE	100.57
10/25	10/06/2025	79584	101-301-853-000	TELEPHONE & PAGERS	373.14
10/25	10/06/2025	79584	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	108.70
10/25	10/06/2025	79584	101-441-853-000	TELEPHONE	8.80
10/25	10/06/2025	79584	202-483-853-000	TELEPHONE	8.80
10/25	10/06/2025	79584	203-483-853-000	TELEPHONE	8.80
10/25	10/06/2025	79584	590-540-853-000	TELEPHONE	8.80
10/25	10/06/2025	79584	591-540-853-000	TELEPHONE	8.80
10/25	10/06/2025	79584	248-728-853-000	TELEPHONE & TECHNOLOGY	43.98
Total AT&T MOBILITY:					717.39
<b>AUTO-WARES GROUP</b>					
10/25	10/06/2025	79585	661-575-776-000	MAINTENANCE SUPPLIES	22.08
10/25	10/06/2025	79585	661-575-776-000	MAINTENANCE SUPPLIES	200.99
Total AUTO-WARES GROUP:					223.07
<b>AXON ENTERPRISE INC</b>					
10/25	10/06/2025	79586	101-301-970-000	CAPITAL OUTLAY	10,109.18

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total AXON ENTERPRISE INC:					10,109.18
<b>BETTY KEMPF</b>					
10/25	10/06/2025	79587	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	125.00
Total BETTY KEMPF:					125.00
<b>BRIGHTSPEED</b>					
10/25	10/06/2025	79588	590-540-853-000	TELEPHONE	130.48
10/25	10/06/2025	79588	591-540-853-000	TELEPHONE	130.47
Total BRIGHTSPEED:					260.95
<b>BUSY BEE CLEANING</b>					
10/25	10/06/2025	79589	101-441-801-002	CONTRACTED SERV - JANITORIAL	123.50
10/25	10/06/2025	79589	216-336-801-002	CONTRACTED SERV - JANITORIAL	52.00
10/25	10/06/2025	79589	101-301-801-002	CONTRACTED SERV - JANITORIAL	97.50
10/25	10/06/2025	79589	101-260-801-002	CONTRACTED SERV - JANITORIAL	91.00
10/25	10/06/2025	79589	101-172-801-002	CONTRACTED SERV - JANITORIAL	91.00
10/25	10/06/2025	79589	101-253-801-002	CONTRACTED SERV - JANITORIAL	91.00
10/25	10/06/2025	79589	590-540-801-002	CONTRACTED SERV - JANITORIAL	104.00
Total BUSY BEE CLEANING:					650.00
<b>CAROL CARTER</b>					
10/25	10/06/2025	79590	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	42.00
Total CAROL CARTER:					42.00
<b>CATHY TOMLIN</b>					
10/25	10/06/2025	79591	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	47.00
10/25	10/06/2025	79591	248-733-956-002	FARMER'S MARKET - KC PROG EXP	3.00
Total CATHY TOMLIN:					50.00
<b>CITY OF CARO</b>					
10/25	10/06/2025	79592	101-265-922-000	WATER/SEWER/GARBAGE	119.51
10/25	10/06/2025	79592	101-441-922-000	WATER/SEWER/GARBAGE	2,055.93
10/25	10/06/2025	79592	101-703-922-000	WATER/SEWER/SAN	117.79
10/25	10/06/2025	79592	101-703-922-000	WATER/SEWER/SAN	83.07
10/25	10/06/2025	79592	101-751-922-000	WATER/SEWER	97.13
10/25	10/06/2025	79592	101-703-922-000	WATER/SEWER/SAN	407.13
10/25	10/06/2025	79592	101-751-922-000	WATER/SEWER	1,162.89
10/25	10/06/2025	79592	216-336-922-000	WATER/SEWER/GARBAGE	239.70
10/25	10/06/2025	79592	248-728-922-000	WATER/SEWER/GARBAGE	56.88
10/25	10/06/2025	79592	590-540-922-000	WATER/SEWER/GARBAGE	337.97
Total CITY OF CARO:					4,678.00
<b>CMP DISTRIBUTORS</b>					
10/25	10/06/2025	79593	101-301-963-000	TRAINING AMMUNITION	316.20



GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total CMP DISTRIBUTORS:					316.20
<b>CONSUMERS ENERGY</b>					
09/25	09/18/2025	800212	591-540-921-000	GAS (UTILITY)	548.38
09/25	09/18/2025	800212	591-540-921-000	GAS (UTILITY)	20.60
09/25	09/18/2025	800212	101-265-921-000	GAS	137.00
09/25	09/18/2025	800212	590-540-921-000	GAS (Consumers Energy)	370.78
09/25	09/18/2025	800212	101-265-921-000	GAS	142.88
09/25	09/18/2025	800212	591-540-921-000	GAS (UTILITY)	18.00
09/25	09/18/2025	800212	591-540-921-000	GAS (UTILITY)	24.61
09/25	09/18/2025	800212	248-728-921-000	GAS	18.00
Total CONSUMERS ENERGY:					1,280.25
<b>DEBBIE HARRISON</b>					
10/25	10/06/2025	79594	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	16.00
Total DEBBIE HARRISON:					16.00
<b>DJ's PORTABLE TOILET RENTALS, LLC</b>					
10/25	10/06/2025	79595	101-751-801-000	CONTRACTED SERVICES	220.00
10/25	10/06/2025	79595	101-751-801-000	CONTRACTED SERVICES	345.00
10/25	10/06/2025	79595	101-751-801-000	CONTRACTED SERVICES	220.00
Total DJ's PORTABLE TOILET RENTALS, LLC:					785.00
<b>DREW WESSELS</b>					
10/25	10/06/2025	79596	101-301-960-000	EDUCATION & TRAINING, DUES	27.88
Total DREW WESSELS:					27.88
<b>DTE ENERGY</b>					
09/25	09/23/2025	800214	101-441-926-000	STREET LIGHTS - ELECTRIC	5,330.06
09/25	09/23/2025	800214	101-441-926-000	STREET LIGHTS - ELECTRIC	146.00
09/25	09/23/2025	800214	101-441-926-000	STREET LIGHTS - ELECTRIC	151.67
09/25	09/23/2025	800214	590-545-920-000	ELECTRIC - LIFT STATIONS	228.66
09/25	09/23/2025	800214	591-540-920-000	ELECTRIC - WELLHOUSES	77.48
09/25	09/23/2025	800214	590-545-920-000	ELECTRIC - LIFT STATIONS	57.71
09/25	09/23/2025	800214	590-545-920-000	ELECTRIC - LIFT STATIONS	49.04
09/25	09/23/2025	800214	590-545-920-000	ELECTRIC - LIFT STATIONS	70.48
09/25	09/23/2025	800214	590-545-920-000	ELECTRIC - LIFT STATIONS	28.30
09/25	09/23/2025	800214	101-265-920-000	ELECTRIC	1,279.86
09/25	09/23/2025	800214	101-703-920-000	ELECTRIC	18.03
09/25	09/23/2025	800214	101-441-926-000	STREET LIGHTS - ELECTRIC	19.41
09/25	09/23/2025	800214	101-265-920-000	ELECTRIC	24.54
09/25	09/23/2025	800214	590-545-920-000	ELECTRIC - LIFT STATIONS	59.06
09/25	09/23/2025	800214	101-751-920-000	ELECTRIC	18.03
09/25	09/23/2025	800214	101-751-920-000	ELECTRIC	18.62
09/25	09/23/2025	800214	591-540-920-000	ELECTRIC - WELLHOUSES	1,801.69
09/25	09/23/2025	800214	101-441-926-000	STREET LIGHTS - ELECTRIC	19.18
09/25	09/23/2025	800214	591-540-920-000	ELECTRIC - WELLHOUSES	82.46

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/25	09/23/2025	800214	101-754-920-000	ELECTRIC	39.90
09/25	09/23/2025	800214	101-751-920-000	ELECTRIC	98.82
09/25	09/23/2025	800214	101-751-920-000	ELECTRIC	63.39
09/25	09/23/2025	800214	101-441-926-000	STREET LIGHTS - ELECTRIC	115.52
09/25	09/23/2025	800214	591-540-920-000	ELECTRIC - WELLHOUSES	6,960.95
09/25	09/23/2025	800214	204-444-920-000	ELECTRIC - PARKING LOTS	69.09
09/25	09/23/2025	800214	248-728-920-000	ELECTRIC	80.80
09/25	09/23/2025	800214	101-753-920-000	ELECTRIC	100.33
09/25	09/23/2025	800214	101-703-920-000	ELECTRIC	27.93
09/25	09/23/2025	800214	248-728-920-000	ELECTRIC	49.75
09/25	09/23/2025	800214	590-545-920-000	ELECTRIC - LIFT STATIONS	219.17
09/25	09/23/2025	800214	204-444-920-000	ELECTRIC - PARKING LOTS	54.64
09/25	09/30/2025	800215	590-540-920-000	ELECTRIC	7,272.44
09/25	09/30/2025	800215	204-444-920-000	ELECTRIC - PARKING LOTS	39.82
09/25	09/30/2025	800215	590-545-920-000	ELECTRIC - LIFT STATIONS	101.39
09/25	09/30/2025	800215	590-545-920-000	ELECTRIC - LIFT STATIONS	48.67
09/25	09/30/2025	800215	591-540-920-000	ELECTRIC - WELLHOUSES	1,781.40
09/25	09/30/2025	800215	590-545-920-000	ELECTRIC - LIFT STATIONS	92.69
09/25	09/30/2025	800215	590-545-920-000	ELECTRIC - LIFT STATIONS	31.41
Total DTE ENERGY:					26,728.39
<b>E&amp;L CONSTRUCTION GROUP INC</b>					
10/25	10/06/2025	79597	590-540-801-003	CONTRACTED SERV-SRF	737,669.70
Total E&L CONSTRUCTION GROUP INC:					737,669.70
<b>ELAN FINANCIAL SERVICES</b>					
09/25	09/18/2025	800213	248-733-900-000	FARMERS MARKET - ADVERTISING	18.00
09/25	09/18/2025	800213	248-728-776-000	DDA OPERATING SUPPLIES	60.52
09/25	09/18/2025	800213	248-733-956-005	FARMERS MARKET - EXPENSES	29.82
09/25	09/18/2025	800213	248-728-741-000	LUNCHEONS	15.35
09/25	09/18/2025	800213	248-733-956-002	FARMER'S MARKET - KC PROG EXP	14.74
09/25	09/18/2025	800213	248-733-900-000	FARMERS MARKET - ADVERTISING	14.36
Total ELAN FINANCIAL SERVICES:					152.79
<b>EMTERRA ENVIRONMENTAL USA CORP</b>					
10/25	10/06/2025	79598	596-521-801-000	CONTRACTED SERVICES	79.88
10/25	10/06/2025	79598	596-521-801-000	CONTRACTED SERVICES	315.41
Total EMTERRA ENVIRONMENTAL USA CORP:					395.29
<b>ENTERPRISE UAS, LLC</b>					
10/25	10/06/2025	79599	216-336-970-000	CAPITAL OUTLAY	5,057.00
10/25	10/06/2025	79599	661-575-970-000	CAPITAL OUTLAY	3,000.00
10/25	10/06/2025	79599	101-301-970-000	CAPITAL OUTLAY	5,000.00
Total ENTERPRISE UAS, LLC:					13,057.00
<b>FARM DEPOT</b>					
10/25	10/06/2025	79600	661-575-970-000	CAPITAL OUTLAY	23,400.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total FARM DEPOT:					23,400.00
<b>FOSTER, SWIFT, COLLINS &amp; SMITH, PC</b>					
10/25	10/06/2025	79601	101-172-801-000	CONTRACTED SERVICES	1,601.25
10/25	10/06/2025	79601	101-257-801-000	CONTRACTED SERVICES	2,047.50
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					3,648.75
<b>GM FINANCIAL</b>					
10/25	10/06/2025	79602	101-301-991-000	LEASE PAYMENT - PRINCIPAL	8,772.67
Total GM FINANCIAL:					8,772.67
<b>GRAINGER</b>					
10/25	10/06/2025	79603	590-540-776-000	OM&R SUPPLIES NORMAL	529.48
Total GRAINGER:					529.48
<b>GREAT LAKES BAY CONSTRUCTION</b>					
10/25	10/06/2025	79604	101-265-970-003	CAPITAL OUTLAY - DPW GARAGE	23,234.33
Total GREAT LAKES BAY CONSTRUCTION:					23,234.33
<b>GREAT LAKES PUBLIC SAFETY EQUIPMENT</b>					
10/25	10/06/2025	79605	101-301-970-000	CAPITAL OUTLAY	5,215.00
Total GREAT LAKES PUBLIC SAFETY EQUIPMENT:					5,215.00
<b>HENRY JASTER CONSTRUCTION INC</b>					
10/25	10/06/2025	79606	591-540-776-000	O&M SUPPLIES	1,317.80
10/25	10/06/2025	79606	590-545-776-000	OM&R SUPPLIES	1,317.81
Total HENRY JASTER CONSTRUCTION INC:					2,635.61
<b>HOLLOWAY FIRE PROTECTION INC</b>					
10/25	10/06/2025	79607	101-265-801-000	CONTRACTED SERVICES	6.75
10/25	10/06/2025	79607	101-301-801-000	CONTRACTED SERVICES	174.50
10/25	10/06/2025	79607	216-336-801-000	CONTRACTED SERVICES	363.50
10/25	10/06/2025	79607	101-441-801-000	CONTRACTED SERVICES	524.00
10/25	10/06/2025	79607	590-540-801-000	CONTRACTED SERVICES	493.00
Total HOLLOWAY FIRE PROTECTION INC:					1,561.75
<b>HUBBELL, ROTH &amp; CLARK, INC</b>					
10/25	10/06/2025	79608	590-540-801-003	CONTRACTED SERV-SRF	35,780.46
10/25	10/06/2025	79608	590-540-801-000	CONTRACTED SERVICES	518.28
Total HUBBELL, ROTH & CLARK, INC:					36,298.74
<b>J.E. JOHNSON INC</b>					
10/25	10/06/2025	79609	101-265-801-000	CONTRACTED SERVICES	225.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total J.E. JOHNSON INC:					225.00
<b>JOHN DEERE FINANCIAL</b>					
10/25	10/06/2025	79610	661-575-776-000	MAINTENANCE SUPPLIES	19.97
Total JOHN DEERE FINANCIAL:					19.97
<b>JON SHIELDS</b>					
10/25	10/06/2025	79611	248-000-674-000	DONATIONS FOR BAND SHELL	400.00
Total JON SHIELDS:					400.00
<b>KIRK'S SUPPLY</b>					
10/25	10/06/2025	79612	101-441-725-000	UNIFORMS	59.99
10/25	10/06/2025	79612	591-540-725-000	UNIFORMS	59.99
Total KIRK'S SUPPLY:					119.98
<b>KURITA AMERICA INC</b>					
10/25	10/06/2025	79613	591-540-970-000	CAPITAL OUTLAY	195,790.50
Total KURITA AMERICA INC:					195,790.50
<b>LAWSON PRODUCTS, INC.</b>					
10/25	10/06/2025	79614	661-575-776-000	MAINTENANCE SUPPLIES	171.68
Total LAWSON PRODUCTS, INC.:					171.68
<b>LEAH WITHERS</b>					
10/25	10/06/2025	79615	101-751-957-000	RECREATION PROGRAMS	400.00
Total LEAH WITHERS:					400.00
<b>MESSA</b>					
10/25	10/06/2025	79616	101-172-716-000	HOSPITALIZATION INSURANCE	535.67
10/25	10/06/2025	79616	101-262-716-000	HOSPITALIZATION INSURANCE	270.92
10/25	10/06/2025	79616	101-253-716-000	HOSPITALIZATION INSURANCE	1,143.58
10/25	10/06/2025	79616	101-260-716-000	HOSPITALIZATION INSURANCE	985.87
10/25	10/06/2025	79616	101-265-716-000	HOSPITALIZATION INSURANCE	994.71
10/25	10/06/2025	79616	101-301-716-000	HOSPITALIZATION INSURANCE	11,473.11
10/25	10/06/2025	79616	591-536-716-000	HOSPITALIZATION INSURANCE	82.89
10/25	10/06/2025	79616	591-540-716-000	HOSPITALIZATION INSURANCE	2,238.10
10/25	10/06/2025	79616	596-560-716-000	HOSPITALIZATION INSURANCE	575.41
10/25	10/06/2025	79616	596-521-716-000	HOSPITALIZATION INSURANCE	165.79
10/25	10/06/2025	79616	661-575-716-000	HOSPITALIZATION INSURANCE	479.72
10/25	10/06/2025	79616	101-000-231-006	HEALTH INSURANCE WITHHOLDING	8,696.88
10/25	10/06/2025	79616	216-336-716-000	HOSPITALIZATION INSURANCE	1,788.15
10/25	10/06/2025	79616	590-560-716-000	HOSPITALIZATION INSURANCE	2,207.28
10/25	10/06/2025	79616	590-536-716-000	HOSPITALIZATION INSURANCE	82.89
10/25	10/06/2025	79616	590-540-716-000	HOSPITALIZATION INSURANCE	3,630.63
10/25	10/06/2025	79616	590-545-716-000	HOSPITALIZATION INSURANCE	580.25

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
10/25	10/06/2025	79616	591-560-716-000	HOSPITALIZATION INSURANCE	1,536.25
10/25	10/06/2025	79616	203-463-716-000	HOSPITALIZATION INSURANCE	497.36
10/25	10/06/2025	79616	203-483-716-000	HOSPITALIZATION INSURANCE	412.82
10/25	10/06/2025	79616	204-442-716-000	HOSPITALIZATION INSURANCE	248.68
10/25	10/06/2025	79616	204-483-716-000	HOSPITALIZATION INSURANCE	205.56
10/25	10/06/2025	79616	248-441-716-000	HOSPITALIZATION INSURANCE	82.89
10/25	10/06/2025	79616	248-728-716-000	HOSPITALIZATION INSURANCE	54.18
10/25	10/06/2025	79616	101-371-716-000	HOSPITALIZATION INSURANCE	78.82
10/25	10/06/2025	79616	101-702-716-000	HOSPITALIZATION INSURANCE	105.95
10/25	10/06/2025	79616	101-441-716-000	HOSPITALIZATION INSURANCE	3,336.83
10/25	10/06/2025	79616	101-751-716-000	HOSPITALIZATION INSURANCE	165.79
10/25	10/06/2025	79616	202-463-716-000	HOSPITALIZATION INSURANCE	414.46
10/25	10/06/2025	79616	202-483-716-000	HOSPITALIZATION INSURANCE	412.82
Total MESSA:					43,484.26
<b>MICHIGAN ASSOCIATION OF CHIEFS OF POLICE</b>					
10/25	10/06/2025	79617	101-301-960-000	EDUCATION & TRAINING, DUES	1,195.00
10/25	10/06/2025	79617	101-301-960-000	EDUCATION & TRAINING, DUES	115.00
Total MICHIGAN ASSOCIATION OF CHIEFS OF POLICE:					1,310.00
<b>MICHIGAN WATER ENVIRONMENT ASSOCIATION</b>					
10/25	10/06/2025	79618	590-540-960-000	EDUCATION AND TRAINING	180.00
Total MICHIGAN WATER ENVIRONMENT ASSOCIATION:					180.00
<b>MIKE PAPP</b>					
10/25	10/06/2025	79619	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	20.00
Total MIKE PAPP:					20.00
<b>MIKE'S LANDSCAPING OF DAVISON LLC</b>					
10/25	10/06/2025	79620	204-442-801-000	CONTRACTED SERVICES	10,053.50
Total MIKE'S LANDSCAPING OF DAVISON LLC:					10,053.50
<b>MLR ENGINEERING</b>					
10/25	10/06/2025	79621	203-463-801-001	CONTRACTED SERV - ENGINEERING	720.00
10/25	10/06/2025	79621	591-540-801-000	CONTRACTED SERVICES	630.00
10/25	10/06/2025	79621	590-545-801-000	CONTRACTED SERVICES	150.00
Total MLR ENGINEERING:					1,500.00
<b>MOORE MOTOR SALES</b>					
10/25	10/06/2025	79622	661-575-930-000	CONTRACTED REPAIRS	832.83
10/25	10/06/2025	79622	101-301-960-000	EDUCATION & TRAINING, DUES	84.99
Total MOORE MOTOR SALES:					917.82
<b>NANCY BARRIGER</b>					
10/25	10/06/2025	79623	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	39.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total NANCY BARRIGER:					39.00
<b>NATIONAL TIME &amp; SIGNAL</b>					
10/25	10/06/2025	79624	590-540-801-000	CONTRACTED SERVICES	527.50
10/25	10/06/2025	79624	590-540-801-000	CONTRACTED SERVICES	245.91
10/25	10/06/2025	79624	590-540-801-000	CONTRACTED SERVICES	595.00
Total NATIONAL TIME & SIGNAL:					1,368.41
<b>OUTBACK CUSTOM MEATS</b>					
10/25	10/06/2025	79625	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	82.00
Total OUTBACK CUSTOM MEATS:					82.00
<b>ROBERT GAISER</b>					
10/25	10/06/2025	79626	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	250.00
Total ROBERT GAISER:					250.00
<b>ROWE PROFESSIONAL SVS COMP.</b>					
10/25	10/06/2025	79627	101-701-801-000	CONTRACTED SERVICES	1,481.25
Total ROWE PROFESSIONAL SVS COMP.:					1,481.25
<b>SHRED EXPERTS</b>					
10/25	10/06/2025	79628	101-260-801-000	CONTRACTED SERVICES	65.00
Total SHRED EXPERTS:					65.00
<b>SILVERSMITH DATA</b>					
10/25	10/06/2025	79629	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	1,050.00
10/25	10/06/2025	79629	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	1,050.00
Total SILVERSMITH DATA:					2,100.00
<b>STAPLES</b>					
10/25	10/06/2025	79630	101-253-740-000	OFFICE SUPPLIES	43.62
10/25	10/06/2025	79630	591-540-740-000	OFFICE SUPPLIES	43.60
10/25	10/06/2025	79630	590-540-740-001	OFFICE SUPPLIES	43.60
10/25	10/06/2025	79630	596-521-740-000	OFFICE SUPPLIES	43.60
10/25	10/06/2025	79630	216-336-740-000	OPERATING SUPPLIES	20.51
10/25	10/06/2025	79630	101-371-740-000	OFFICE SUPPLIES	10.25
10/25	10/06/2025	79630	101-265-776-000	O&M SUPPLIES	11.70
10/25	10/06/2025	79630	101-441-776-001	O&M SUPPLIES	11.70
10/25	10/06/2025	79630	591-540-776-000	O&M SUPPLIES	11.70
Total STAPLES:					240.28
<b>STATE OF MICHIGAN - MDOT</b>					
10/25	10/06/2025	79631	202-463-801-000	CONTRACTED SERVICES	5.83

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total STATE OF MICHIGAN - MDOT:					5.83
<b>STEPHENS TIRE SERVICE</b>					
10/25	10/06/2025	79632	661-575-930-000	CONTRACTED REPAIRS	25.00
10/25	10/06/2025	79632	661-575-776-000	MAINTENANCE SUPPLIES	984.00
Total STEPHENS TIRE SERVICE:					1,009.00
<b>THOMAS GRASS</b>					
10/25	10/06/2025	79633	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	30.00
Total THOMAS GRASS:					30.00
<b>TRACE ANALYTICAL LABORATORIES, INC</b>					
10/25	10/06/2025	79634	591-540-777-001	WATER TESTING	43.50
10/25	10/06/2025	79634	591-540-777-001	WATER TESTING	43.50
Total TRACE ANALYTICAL LABORATORIES, INC:					87.00
<b>TUSCOLA COUNTY</b>					
10/25	10/06/2025	79635	101-257-801-000	CONTRACTED SERVICES	2,436.42
Total TUSCOLA COUNTY:					2,436.42
<b>TUSCOLA COUNTY TREASURER</b>					
09/25	09/18/2025	79576	101-000-228-001	DUE TO CTY - STATE EDUCATION	287,210.02
09/25	09/18/2025	79576	101-000-222-000	DUE TO CTY - COUNTY OPERATING	187,630.78
10/25	10/06/2025	79636	101-000-432-005	LIEU OF TAX DISTRIB-MOBILE EST	122.50
10/25	10/06/2025	79636	101-000-432-003	LIEU OF TAX DISTRIB-SUGARTREE	200.00
Total TUSCOLA COUNTY TREASURER:					475,163.30
<b>UNIFIRST CORPORATION</b>					
10/25	10/06/2025	79637	101-265-776-000	O&M SUPPLIES	31.95
10/25	10/06/2025	79637	216-336-740-000	OPERATING SUPPLIES	41.50
10/25	10/06/2025	79637	590-540-776-000	OM&R SUPPLIES NORMAL	35.23
10/25	10/06/2025	79637	101-265-776-000	O&M SUPPLIES	32.50
10/25	10/06/2025	79637	101-265-776-000	O&M SUPPLIES	36.50
Total UNIFIRST CORPORATION:					177.68
<b>USA BLUEBOOK</b>					
10/25	10/06/2025	79638	591-540-776-000	O&M SUPPLIES	53.22
10/25	10/06/2025	79638	590-540-776-000	OM&R SUPPLIES NORMAL	1,624.72
Total USA BLUEBOOK:					1,677.94
<b>WITMER PUBLIC SAFETY GROUP</b>					
10/25	10/06/2025	79639	216-336-740-000	OPERATING SUPPLIES	302.11

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total WITMER PUBLIC SAFETY GROUP:					302.11
Grand Totals:					1,656,580.18

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"



# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
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Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
VACANT  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, October 1, 2025  
RE: Agenda Item – Electronic Message Signs Ordinance – Second Reading

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Members of the Caro City Council,

As you may know, the Planning Commission has been developing a new ordinance to set standards for electronic message signs after discovering during the rezoning process for a parcel last year that we lack any sort of regulatory ordinance. Therefore, the Planning Commission spent multiple meetings reviewing multiple ordinances from other jurisdictions which regulate these devices and developed a proposed ordinance for Council's review.

This ordinance would include regulations for the size of the signs, not to exceed 32 square feet, set a minimum time of 10 seconds for displays, uses a standard of 0.3 foot-candles over ambient for the illumination of signs using an automatic dimmer, and regulate the location, content, and number of electronic signs.

Options for motions are:

1. Motion to adopt Ordinance # 421 adding regulations for electronic message signs as presented (or amended).
2. Motion to refer the proposed electronic message signs Ordinance back to the Planning Commission with instructions.

**CITY OF CARO**

**ORDINANCE NO. 491**

**AN ORDINANCE TO AMEND CHAPTER 44 OF THE CARO CITY ZONING  
ORDINANCE TO REGULATE ELECTRONIC MESSAGE SIGNS**

The City of Caro ordains:

**Section 1. Amendment to Article II (Definitions), Section 44-22.**

Section 44-22 of Article II of the City Zoning Ordinance, "Definitions," is hereby amended to add the following definition:

*Sign, electronic message*, means a sign that uses electronic technology, such as light-emitting diodes (LEDs), liquid crystal displays (LCDs), or similar digital display systems, to present changeable messages, images, or information, which can be altered electronically without physically modifying the sign structure.

**Section 2. Amendment to Article XXII (Signs), Adding New Section 44-632**

Article XXII of the City Zoning Ordinance, "Signs," is hereby amended to add a new Section 44-632, "Electronic message signs," to read as follows:

**Sec. 44-632. Electronic message signs.**

Electronic message signs may be allowed in OS-1, B-1, B-2, I-1, I-2, and P-1 zoned districts by permit only and shall be subject to the following restrictions:

- (a) Size. Electronic message signs shall not exceed 50 percent of the area of a freestanding sign, up to a maximum of 32 square feet.
- (b) Display. Electronic message signs shall be limited to static displays or instantaneous changes only. Each display time shall be a minimum of 10 seconds. No video, animation, special effects (including but not limited to scrolling or moving copy or images), flashing, oscillating, or bursting shall be permitted.
- (c) Illumination. The level of illumination produced by an electronic message sign shall not exceed 0.3 foot-candles over ambient lighting conditions in a naturally illuminated environment. Measurement of sign brightness shall be in accordance with the methodology, sign area, and measurement distances recommended by the International Sign Association. The sign shall be equipped with, and shall use, photocell technology, a programmable dimmer, or a similar mechanism to automatically adjust brightness and contrast based on ambient light conditions. The sign shall also incorporate security technology or devices to prevent unintended changes to sign messages or images by anyone other than the sign operator.

- (d) Certification. The owner of an electronic message sign shall supply certification from the manufacturer or installer that the sign is programmed to meet the illumination levels, static display times, and image requirements stated in this ordinance. Additionally, the owner shall submit a signed letter certifying compliance with these standards in the operation of the sign.
- (e) Location and proximity to residential areas. Electronic message signs shall comply with section 44-628 and shall not be located closer than 100 feet to any residential district or use. An electronic message sign is permitted only as part of an identification sign for residential subdivisions, site condominiums, manufactured home parks, multiple-family complexes, and non-residential uses allowed in the zoning district.
- (f) Message content. Messages displayed on electronic message signs shall relate only to the business or activity at the location where the sign is erected, or to a branch or other location of the same business.
- (g) Malfunction and repair. All electronic message signs shall default to an unlit black screen if 25 percent or more of the light source fails or if 25 percent of the light source is otherwise not displaying properly. Any voids or burned-out bulbs in an electronic display shall be replaced within 30 days.
- (h) Number of signs. No more than 1 electronic message sign shall be permitted per street address.

### **Section 3. Severability and Validity.**

If any portion of this Ordinance is found invalid for any reason, such holding will not affect the validity of the remaining portions of this Ordinance.

### **Section 4. Repealer.**

Any ordinances that conflict with this Ordinance are repealed to the extent necessary to give this Ordinance full force and effect.

### **Section 5. Effective Date.**

This Ordinance takes effect seven (7) days after publication.

87253:00001:201888295-1

# CITY OF CARO

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CITY CLERK  
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HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, October 1, 2025  
RE: Agenda Item – Old Engine and Tractor Association Raffle License Resolution

---

Members of the Caro City Council,

As you may know, in order for certain charitable organizations to hold a license to have a bingo or raffle they must apply for a license from the State of Michigan, as part of that application process the Local Governing Body, ie the City of Caro, has to adopt a resolution allowing the organization to hold a charitable gaming license.

As such, the Thumb Area Old Engine and Tractor Association would like to have a raffle and needs the sign off of the City of Caro to hold the raffle via adoption of Resolution 2025-10, which is standardized by the Michigan Lottery Charitable Gaming Division. This only says that the City is accepting that the raffle takes place, not that we assume any responsibility for said raffle.

Given the long history of the Thumb Area Old Engine and Tractor Association with the City of Caro, allowing them to hold this raffle in order to raise money for the organization would allow that relationship to continue.

Options for motions are:

1. Motion to adopt Resolution 2025-10 to allow the Thumb Area Old Engine and Tractor Association to pursue a Charitable Gaming License.
2. Postpone for further consideration.
3. Take no action.



Charitable Gaming Division  
Box 30023, Lansing, MI 48909  
OVERNIGHT DELIVERY:  
101 E. Hillsdale, Lansing MI 48933  
(517) 335-5780  
www.michigan.gov/cg

City of Caro  
Resolution No. 2025-10

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
(Required by MCL 432.103a(i)(ii))

At a Regular meeting of the City of Caro Council  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD  
called to order by Mayor Karen Snider on October 6, 2025  
DATE  
at 6:30 a.m./p.m. the following resolution was offered:  
TIME  
Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
that the request from Thumb Area Old Engine & Tractor Association of Michigan  
NAME OF ORGANIZATION CITY State  
county of Tuscola, asking that they be recognized as a  
COUNTY NAME  
nonprofit organization operating in the community for the purpose of obtaining charitable  
gaming licenses, be considered for Approval.  
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
adopted by the City of Caro Council at a Regular  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL  
meeting held on October 6, 2025.  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

RITA PAPP

PRINTED NAME AND TITLE

317 S. State St., Caro, MI 48723

ADDRESS



## QUALIFICATION INFORMATION

**THIS IS AN INFORMATION FORM ONLY, NOT A LICENSE APPLICATION.** Complete this form and submit with the required qualification documents listed on the attached Qualification Requirements sheet. A Bingo, Raffle, or Charity Game Ticket license application and fee may also be submitted with this information. See box #5 below for mailing instructions.

### 1. ORGANIZATION INFORMATION

Organization Name <i>Thumb Area Old Engine + Tractor Association of Michigan</i>			Organization Telephone Number <i>(989) 670-7210</i>	
Organization Physical Street Address <i>3351 Cedar Run Rd</i>				
City <i>Cass City</i>	State <i>MI</i>	Zip Code <i>48726</i>	County <i>Tuscola</i>	
Organization Mailing Address <i>3337 Cedar Run Rd</i>				<input type="checkbox"/> Same as Physical Address
City <i>Cass City</i>	State <i>MI</i>	Zip Code <i>48726</i>	County <i>Tuscola</i>	
Organization Email Address <i>dwilder1@frontier.com</i>				

### 2. ORGANIZATION PURPOSE

Briefly describe the purpose of your organization. *Non profit organization for the purpose of preserving the internal combustion engine, which played a part in the industrial development of our country. Educate the generations of past agricultural practices.*

### 3. LICENSE APPLICATION

Enclosed is a completed application and fee for a ☐ Bingo ☒ Raffle ☐ Charity Game Ticket license  
 For all license applications, visit our website at [www.michigan.gov/cg/qualify-and-apply](http://www.michigan.gov/cg/qualify-and-apply). Make checks payable to STATE OF MICHIGAN.

### 4. PRINCIPAL OFFICER INFORMATION

Principal Officer Name <i>Diane Wilder</i>			Title <i>Treasurer</i>	
Mailing Address <i>3337 Cedar Run Rd</i>			City <i>Cass City</i>	
State <i>MI</i>	Zip Code <i>48726</i>	Telephone Number (Day) <i>(989) 670-7210</i>	Telephone Number (Evening) <i>(989) 670-7210</i>	
Email Address				
By signing below, I hereby certify that the representations, information, and data presented are true, accurate, and complete to the best of my knowledge. I understand that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.				
Principal Officer Signature <i>Diane Wilder</i>			Date <i>9/29/25</i>	

### 5. MAILING INSTRUCTIONS

Mail this completed Qualification Information form, the required qualification documentation listed on the Qualification Requirements sheet, and the completed license application and fee (if also applying for a gaming license) to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909. If submitting by overnight carrier (FedEx, UPS, etc.), send to Charitable Gaming Division, 101 East Hillsdale, Lansing, MI 48933.





## LOCAL CIVIC ORGANIZATION QUALIFICATION REQUIREMENTS

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If the organization has never submitted qualifying information as a local civic organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. A complete copy of the organization's Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.
3. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c) OR copies of one bank statement per year for the previous five years, excluding the current year.
4. A provision in the bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert to the benefit of the local government or another nonprofit organization.
5. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
6. A copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community (form attached).
7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

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Act 382 of the Public Acts of 1972, as amended, defines "A local civic organization in this state that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property must revert to the benefit of the local governmental subdivision that granted the resolution or another nonprofit organization on dissolution of the organization."

# CITY OF CARO

CITY MANAGER  
SCOTT R CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE  
VACANCY

**TO:** City Council  
**FROM:** Karen Snider – Mayor  
**SUBJECT:** Mayor's Report  
**DATE:** October 6, 2025

I attended Caro Rotary Club on September 15, 2025, and it was the monthly board meeting/Club Assembly. Members of the Rotary club also contributed to the Blessing Box project.

On September 16, 2025, I attended the Parks and Recreation Advisory Committee meeting. Members focused on upcoming projects.

On September 22, 2025, Rotary meeting, the pancake supper tickets were discussed. The event is being held on October 2, 2025, and the City Manager and I were provided with our work schedules.

Relay for Life of Tuscola County held its annual walk on Saturday, September 20, 2025, beginning at noon at the Tuscola County Fairgrounds. I was honored to participate in the opening ceremony for the third consecutive year. As Mayor of the City of Caro, I was invited to deliver the welcome address and extend best wishes to all participants for a successful event. It was a privilege to represent our community and support such a meaningful cause. I continue to be inspired by the leadership of Rev. Michele Hile, Relay Chairperson Chris Vroman, and the many dedicated individuals and teams who take part in this event. The day began with teams lining the track for the ribbon-cutting ceremony, followed by a balloon release and the official start of the first lap. All funds raised through Relay for Life support cancer research, contributing to the ongoing fight against cancer and the vision of a cancer-free future.

I attended the Caro Fire Department Annual Open House on September 22, 2025, which offered a fun and engaging experience for all who attended. Guests enjoyed grilled hot dogs, cotton candy, and popcorn throughout the event. A prize drawing was also held, with four bicycles awarded to lucky winners. A highlight of the day was the display of the department's new drone. This advanced piece of equipment will serve critical—and potentially lifesaving—functions across multiple departments. The drone was funded through a combination of resources, including fundraising efforts by the Caro Volunteer Firefighters Association, a grant secured by Chief Heckroth, and contributions from both the Police and Department of Public Works (DPW) budgets.



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In addition to supporting the Caro Fire Department, the drone will also be utilized by the Caro Police Department and other municipal departments, enhancing public safety and interdepartmental collaboration.

I had the privilege of participating in the grand reopening ceremony of the newly transformed Caro Walmart Supercenter. This major renovation project has revitalized the store, bringing expanded services and a modernized shopping experience to our community. As part of the celebration, I was honored to attend the Caro Chamber of Commerce ribbon-cutting ceremony and the ceremonial first dollar presentation. During the event, I had the pleasure of meeting Ryan Leppek, Store Manager of the Caro Walmart. In addition to unveiling significant store enhancements, Manager Leppek proudly awarded a total of \$10,000 in grant funding to several local non-profit organizations. Congratulations to the Caro Police Department for receiving funding in support of their "Shop with a Hero" program, and to the Caro Fire Department, who also received a portion of the grant. Be sure to stop by and view the beautiful community-inspired mural, near the food entrance, which celebrates the spirit and identity of Caro.

On September 29, 2025, I attended the Caro Rotary meeting, where the guest speaker was Brant Wilson from Lighthouse Neurological Rehabilitation Center. Mr. Wilson gave an informative presentation on the use of dry needling by physical therapists—a technique that is gaining recognition among athletes and individuals dealing with injuries or chronic pain. He explained how dry needling works, the types of conditions it can effectively treat, and addressed a variety of questions from attendees, providing valuable insight into this evolving area of physical therapy.

On September 30, 2025, I had the honor of attending the ribbon-cutting ceremony at Caro Community High School for the opening of their new Food Pantry. This important initiative was launched to help combat student hunger through a partnership between the Food Bank of Eastern Michigan, Michigan Sugar Company, and Caro Community Schools. A special thank you to the Caro Chamber of Commerce for their support and participation in the ribbon cutting and First Dollar presentation, marking the official opening of this valuable community resource.

I attended the Economic Development Corporation (EDC) on September 30, 2025, and received an update regarding their plans moving forward.

Mayor Karen Snider

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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, October 1, 2025  
RE: City Manager's Report

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Members of the Caro City Council,

As I write this memo, the Pumpkin Festival is about to kick off in earnest to signal the official start of fall here in the City of Caro. I am looking forward to the festivities and hope by the time the meeting this memo is for occurs that all of us will have great memories of another successful Pumpkin Festival here in Caro.

In addition to my usual Rotary attendance, meetings with staff, residents, and business interests, in the last two weeks I had the opportunity to attend the Michigan Municipal League's annual Convention in Grand Rapids. From the general and breakout sessions I attended I seemed to sense an overall theme of finding ways to bring people together, from discussion about civility, to engaging residents who are more in tune with what is on a phone than in a Council meeting, to working with entrepreneurs to become the small business owners, there was an emphasis on engagement, or in some cases reengagement. There is no one easy solution, but a lot of thoughtful discussion took place on that general subject.

I do have news to report on the Wastewater Treatment Plant project, which is not the best news, but unfortunately part of a large-scale project such as ours. As we have delved deeper into some of the construction additional issues were found that required adjustments. The largest one was the inability to lift the old digester cover in one piece due to the weight, it had to be broken up into smaller pieces and removed in pieces, which caused delays. Additionally, we have hit the same supply chain issues for certain parts that have been plaguing us on many projects post-COVID, which has delayed some of the replacement control panels for the project. Lastly, the moving of the lift station along Park Drive has been delayed as the situation underground was worse than anticipated when the area was cameraed in the preliminary parts of construction. After an extensive meeting today with the construction company and the engineer we are committed to getting all the projects done within the budget approved, but the timeline might bleed more into 2026 than originally anticipated. I will keep Council updated as the project progresses.

Despite the change in season, the weather hasn't noticed yet, so enjoy it while you can!

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JILL WHITE  
VACANT

**TO:** City Council/City Manager  
**FROM:** Rita Papp – City Clerk  
**SUBJECT:** Clerk's Report  
**DATE:** October 6, 2025

- 
- Posted council vacancy in paper, social media, and website. I received one more letter of interest, September 17, 2025.
  - Looking into a MAMC ADA grant for handicap accessibility for elections. We are eligible for up to \$10,000.00. Grant has been applied for. Looking to upgrade the entrance facing State Street with handicap buttons.
  - No election scheduled for the City of Caro for November 2025. I am still waiting on confirmation of the May 2026 election for the city council vacancies if necessary.
  - Working on posting vacancies on Boards & Committees that expire November 2025. I have notified current members with terms expiring November 2025 to complete an application if still interested in serving. I will be posting the vacancies soon. We have 2 seats on Parks & Recreation, 2 seats on DDA, and 2 seats on Planning Commission that will expire November 2025.
  - Preparing Open Enrollment for all full-time employees. This will occur November 1 – 30, 2025. Insurance rates will increase by 7.8% for 2026.
  - Working on the annual renewal questionnaire for MMRMA (Michigan Municipal Risk Management Authority). Completed.
  - Attended a webinar with MESSA for their Fall Workshop. They went over a series of services they offer for no cost to the employer such as Open Enrollment, COBRA, Employee Benefit Notifications, and Employee Assistance Program (minimal cost to employer).